

PIERCE COUNTY BOARD OF SUPERVISORS

Tuesday, September 24, 2019 – 7:00 p.m.

Courthouse – County Board Room

414 W. Main St., Ellsworth, WI 54011

1.	Call to order
2.	Call of the roll by the Clerk 2a) Establish Quorum 2b) Adopt Agenda
3.	Pledge of Allegiance to the flag
4.	Public Comment: County Board will receive public comments on any issue not related to agenda items, discussion by board members may take place but no action will be taken on any item raised.
5.	Resolutions for consideration: First reading: 5a) Resolution 19-09 Adopting the Pierce County All Hazards Mitigation Plan 5b) Resolution 19-10 Amend Compensation for Deputy Medical Examiners 5c) Resolution 19-11 Amend Personnel Polity for Youth & Families On-call Compensation
6.	Resolutions for consideration: Second reading: 6a) Resolution 19-06 Continuance of Pierce County Housing CDBG RLF Program 6b) Resolution 19-07 Amend Personnel Policy to Increase Pay for Temporary Highway Foremen & Equipment Operators 6c) Resolution 19-08 Transfer Funds from General Fund to Highway Dept. to Purchase Quarry Property in the Towns of El Paso & Salem
7.	Ordinances for consideration: First reading: 7a) None
8.	Ordinances for consideration: Second reading: 8a) None
9.	Appointments: 9a) None
10.	Future agenda items
11.	Next meeting: October 22, 2019; 7 p.m.; County Board Room, Courthouse
12.	Adjourn
Questions regarding this agenda may be made to Jamie Feuerhelm at 715-273-6744. Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities requiring special accommodations for attendance at the meeting. For additional information or to make a request, contact the Administrative Coordinator at 715-273-6851.	

jrf 09/13/2019

5a.

Resolutions for First Reading:

**Resolution 19-09 Adopting the Pierce
County All Hazards Mitigation Plan**

RESOLUTION NO. 19-09
ADOPTING THE PIERCE COUNTY ALL HAZARDS
MITIGATION PLAN

WHEREAS, Pierce County recognizes the threat that natural hazards pose to people and property; and

WHEREAS, undertaking hazard mitigation actions before disasters occur will reduce the potential for harm to people and property and save taxpayer dollars; and

WHEREAS, an adopted all hazards mitigation plan is required as a condition of future grant funding for mitigation projects; and

WHEREAS, Pierce County participated jointly in the planning process with the other local units of government within the County to prepare an All Hazards Mitigation Plan; and

WHEREAS, the Finance and Personnel Committee, at its meeting on September 9, 2019, reviewed the Pierce County Hazard Mitigation Plan, and recommended that the County Board authorize the adoption of that plan.

NOW, THEREFORE BE IT RESOLVED, that the Pierce County Board of Supervisors hereby adopts the Pierce County Hazard Mitigation Plan as an official plan.

BE IT FURTHER RESOLVED, that the Pierce County Emergency Management Department will submit, on behalf of the participating municipalities, the adopted All Hazards Mitigation Plan to Wisconsin Emergency Management and Federal Emergency Management Agency officials for final review and approval. Minor changes made upon advice from Wisconsin Emergency Management and Federal Emergency Management Agency will not require re-adopting this resolution.

Dated this 24th day of September, 2019.

Jeffrey A. Holst, County Board Chair
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY
BY:

Jamie Feuerhelm, County Clerk

Bradley D. Lawrence, Corp. Counsel

BDL

Adopted _____



Jamie Feuerhelm <jamie.feuerhelm@co.pierce.wi.us>

New form response

1 message

Steve Gustafson <demo@fnsmtg.addonsite.com>
To: "Jamie.feuerhelm" <jamie.feuerhelm@co.pierce.wi.us>

Tue, Sep 3, 2019 at 4:29 PM

Request for F & P Action has received a new response:

Meeting Date 2019-09-09

Agenda Item Discuss and take action on resolution Adopting the Pierce County All Hazards Mitigation Plan

Requesting Agency Emergency Management

Background Pierce County has reviewed and updated the Pierce County All Hazards Mitigation Plan. This is required by the State of WI and FEMA to qualify for Federal Funding during disasters. All political entities now need to adopt by resolution this updated plan to be qualified for this funding. A copy of the plan is available in the Emergency Management office for review.

Staff Recommendation Approve Adopting Pierce County All Hazards Mitigation Plan

Recommended Motion: (Motion by seconded by to approve and authorize) Motion by _____ Seconded by _____
to approve resolution Adopting Pierce County All Hazards Mitigation Plan

Requestor's email address gbrown@co.pierce.wi.us

Auto responded by Form Notifications SMTP add-on for Google Forms
Send mass emails from Sheets: Mail Merge SMTP

5b.

Resolutions for First Reading:

**Resolution 19-10 Amend
Compensation for Deputy Medical
Examiners**

RESOLUTION NO. 19-10
AMEND COMPENSATION FOR DEPUTY MEDICAL EXAMINERS

WHEREAS, Sec. 59.22(1)(a) Wis. Stats. provides that the county board shall establish the total annual compensation, exclusive of reimbursement for out of pocket expenses, for Deputy Medical Examiners; and

WHEREAS, compensation for Deputy Medical Examiners was last addressed in Resolution 06-34 and compensation needs to be revised from time to time to keep the compensation in sync with, and competitive in, the labor market; and

WHEREAS the Medical Examiner has proposed that the following fees be amended for the Deputy Medical Examiner:

Category	Current Compensation	2020 Compensation effective 1/1/2020	2021 Compensation effective 1/1/2021
Phone	\$ 15.00	\$ 30.00	\$ 50.00
Cremation	\$ 50.00 & mileage	\$ 60.00 & mileage	\$ 70.00 & mileage
Scene < 5 hours	\$ 100.00 & mileage	N/A	N/A
Scene >5 hrs. or autopsy	\$ 150.00 & mileage	N/A	N/A
Scene	N/A	\$ 165.00 & mileage	\$ 225.00 & mileage
Autopsy	N/A	\$75.00 & mileage	\$ 145.00 & mileage
Trial Prep	\$10 & mileage	\$ 21.00/hr. & mileage	\$ 32.00/hr. & mileage
Court Testimony	\$ 15.00/hour & mileage	\$ 21.00/hr. & mileage	\$ 32.00/hr. & mileage
Training	\$10.90	\$ 21.00/hr. & mileage	\$ 32.00/hr. & mileage
On Call	Per County Policy	Per County Policy	Per County Policy
Mileage	Per County Policy	Per County Policy	Per County Policy

WHEREAS, the Law Enforcement Committee considered this matter at its meeting on August 14, 2019 and the Finance and Personnel Committee considered this matter at its meeting on September 9, 2019, and both Committees recommend approval of the fee schedule set forth above.

NOW THEREFORE BE IT RESOLVED that the Pierce County Board of Supervisors adopt the Deputy Medical Examiner fees and effective dates as outlined in this resolution.

BE IT FURTHER RESOLVED that each month, the Pierce County Medical Examiner shall submit to the Administration Department for payment and auditable accounting of services provided by the Deputy Medical Examiners within the County to issue payment for the same.


Dated this 24th day of September, 2019.

Jeffrey A. Holst, Chair
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY
BY:

Jamie Feuerhelm, County
Clerk

Bradley D. Lawrence, Corp. Counsel


Adopted: _____



Jamie Feuerhelm <jamie.feuerhelm@co.pierce.wi.us>

New form response

Steve Gustafson <demo@fnsmtplib.addonsite.com>
To: "Jamie.feuerhelm" <jamie.feuerhelm@co.pierce.wi.us>

Wed, Sep 4, 2019 at 11:36 AM

Request for F & P Action has received a new response:

Meeting Date 2019-09-09

Agenda Item Establish Compensation for Deputy Medical Examiners

Requesting Agency Office of the Medical Examiner

Background Proposal reviewed and approved by Law Enforcement Committee

Staff Recommendation Recommend approval of Draft referendum.

Recommended Motion: (Motion by seconded by to approve and authorize) Recommend approval of draft referendum and move to full County Board for approval on first reading.

Requestor's email address john.worsing@co.pierce.wi.us

Auto responded by Form Notifications SMTP add-on for Google Forms
Send mass emails from Sheets: Mail Merge SMTP

Scene Type	Transit Time Round trip	Time on Scene	Medical Records Requests/ Reviews	Data Entry Files	Total Time (includes transit)
Phone (hospice)	N/A	N/A	.0.5 to 1 hours	.75 hours	1.25 to 1.75 hours
Phone (non-hospice)	N/A	N/A	0.5 to 2 hours	.75 hours	1.25 to 2.75 hours
Cremation Permit	0.33 to 1.75 hours	0.33 to 0.5 hours	0.5 to 1 hours	0.75 hours	1.91to 2.41 hours
Unexpected/Accidental Death Scene	0.1 to 1.75 hours	1 to 5 hours	0.5 to 3 hours	.75 to 3 hours	2.35 to 12.75 hours
Autopsy <i>Note: Performed at Ramsey County Medical Examiner's Office</i>	2 hours	1.5 hours	N/A	1 hour	4.5 hours

	Rate as of 2001	Rate as of 2006	Proposed Rate
Phone case	\$ 15.00	\$ 15.00	\$ 50.00
Cremation Permit	\$ 25.00	\$ 50.00	\$ 70.00
Scene	\$ 75.00	\$ 100.00	\$ 225.00
Autopsy or scene > 4 hrs.	\$ 100.00	\$ 150.00	N/A
Autopsy	N/A	N/A	\$ 145.00
On Call Time*	\$ 1.00	\$ 1.00	\$ 1.00
Court Testimony per hour	\$ 15.00	\$ 15.00	\$ 32.00
Trial Work/Mentoring per hour	N/A	\$ 10.00	\$ 32.00
Training and mileage	<i>per County policy</i>		

*** NOTE: On Call pay structure is a county wide issue. Any changes to "On Call" pay structure should be initiated at same time as new Law Enforcement contract goes into effect.**

For Reference Hennepin County Medical Examiner's Office Pay structure 2018

Position	Annual Salaries Low	Hourly Rate Low	to	Annual Salaries High	Hourly Rate High
ME Investigator	\$ 49,878.00	\$ 23.98	to	\$ 75,383.00	\$ 36.24
ME Sr. Investigator	\$ 55,101.00	\$ 26.49	to	\$ 83,414.00	\$ 40.10
ME Investigator Supervisor	\$ 70,291.00	\$ 33.79	to	\$ 105,736.00	\$ 50.83

	@ \$32/hr hourly rate (ranges from \$19.50 to \$60.10 with average of \$32/hr for experienced investigators)		
Average hours and Comments	low hours	high hours	Average Hours
1.6	\$ 40.00	\$ 56.00	\$ 50.00
<i>Note: Based on information obtained, may subsequently become an investigated scene</i>	\$ 40.00	\$ 88.00	\$ 64.00
2.2	\$ 61.12	\$ 77.12	\$ 70.00
7	\$ 75.20	\$ 408.00	\$ 225.00
4.5	\$ 145.00	\$ 145.00	\$ 145.00

5c.

Resolutions for First Reading:

**Resolution 19-11 Amend Personnel
Polity for Youth & Families On-call
Compensation**

**RESOLUTION NO. 19-11
AMEND PERSONNEL POLICY
YOUTH AND FAMILIES ON-CALL PAY**

WHEREAS, §4-21 of the Pierce County Code addresses amendments to the Pierce County Personnel Policy as follows:

“The Pierce County Personnel Code shall be maintained under the guidance, direction and policymaking supervision of the Finance and Personnel Committee, which shall have the authority to amend the code from time to time, to conform its provisions with current personnel policies as devised by the Board and Finance and Personnel Committee, collective bargaining agreements and other contracts. Amendment to the Pierce County Code shall require approval of the Board.”; and

WHEREAS, the Personnel Policy further states in Article III, Section B, that the County Board shall authorize, by resolution, any amendments to the Personnel Policy; and

WHEREAS, the purpose of a code of personnel policies and procedures, as set forth in Article I, Section A of the Personnel Policy, is to create a guide for the effective administration of both supervisory and non-supervisory staff, with the goal of advancing understanding between the County and its employees; and

WHEREAS, the County desires to provide adequate additional compensation to on-call Human Services workers; and

WHEREAS, the Finance and Personnel Committee, at its meeting on September 9, 2019, reviewed the proposed policy revisions and recommended that the County Board amend the Personnel Policy as set forth in the attached Exhibit A.

NOW THEREFORE, BE IT RESOLVED, that the Pierce County Board of Supervisors hereby amends the Pierce County Personnel Policy as recommended by the Finance and Personnel Committee, set forth in the attached Exhibit A.

Dated this 24th day of September 2019.

Jeffrey A. Holst, Chair
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

Jamie Feuerhelm, County Clerk

Bradley D. Lawrence, Corp. Counsel
BDC

Adopted: _____

Exhibit A

Article X. OVERTIME, COMPENSATORY TIME, AND OTHER COMPENSATION

- A. For payroll purposes, the work week shall run from Sunday through Saturday. Under the provisions of the Fair Labor Standards Act (FLSA) as applied to public employees, overtime and/or compensatory time may be accrued by employees in the non-exempt status. All nonexempt employees are eligible for overtime and/or compensatory time for any time worked in excess of 40 hours in a week. Paid time off shall not be considered hours worked for purposes of computing overtime. Holiday hours shall be considered hours worked for purposes of computing overtime. Employees who are scheduled or called in to work on a holiday shall be paid one and one-half (1 ½) times their regular rate of pay for all hours worked on the holiday. A non-exempt employee accrues one and one half (1 1/2) times his/her regular rate of pay or is granted compensatory time at one and one half (1 1/2) times his/her regular hours for all time worked in excess of forty (40) hours in a work week. Overtime work requires the prior-approval of the employee's supervisor. Employees may request compensatory time in lieu of overtime. County departments may choose to limit the compensatory time accrual and pay out one and one-half (1 ½) times the straight rate. If approved, employees may accrue up to a maximum of forty (40) hours on the basis of one and one-half hours of compensatory time for each hour of overtime worked. The schedule of the use of compensatory time should be subject to the approval of the employee's supervisor. Compensatory time not used during the year shall be paid out on the last payroll of the year and cannot be carried over from year-to-year.

Highway employees who are compensated at a higher rate during the winter months and a lower rate during the summer months are not eligible to accrue compensatory time during the months at the lower rate. (Any hours worked in excess of 40 in a week shall be paid out as overtime.) However, these highway employees may use previously accrued compensatory time in the summer months but it shall be used at the summer rate of pay.

Law enforcement personnel are subject to special provisions under FLSA.

Employees determined to be exempt under the executive, administrative, or professional status provisions of the FLSA are not eligible for overtime/compensatory time. They do not accrue work hours beyond the regular workweek in anticipation of additional compensation or leave time. Exempt employees are expected to work whatever hours are necessary beyond the regular workweek to assure that a complete and adequate job is done. However, Department Heads may use discretion in granting time-off to exempt employees in recognition of their work efforts. Extraordinary situations are referred to the Finance and Personnel Committee for review.

Department Heads are required to maintain auditable records on compensatory time. No compensatory time may be earned during a working day. Work outside the normal workday requires prior approval for non-exempt employees. Compensatory time cannot be used beyond five (5) consecutive days at a time.

B. Reporting and Other Call-Out Pay

1. Call-in/reporting time pay: In the event any employee reports or is called in to work and is sent home, he/she shall receive a minimum of two (2) hours pay. In the event an employee is called back to work outside their regular work day, the employee shall be eligible to receive a minimum of two (2) hours pay. If an employee is called back to work on a day in which reporting time pay was already received, he/she shall again be eligible to receive a minimum of two (2) hours pay.
2. Employees in classifications of Mental Health Therapist I or II; CSP Clinical Coordinator; Lead Social Worker; Social Worker I, II or III, AODA Counselor I, II or III, Drug Court Coordinator and Human Services Worker shall be compensated as follows:
 - a. Employees may be on call-out status at the request of the Director. Employees in positions that are not classified as 40-hour per week who are called out during other than working hours shall receive pay at the straight time rate of hours between thirty-five (35) and forty (40) hours per week and pay at time and one-half (1 ½) for hours worked in excess of forty (40) hours per week.
 - b. Employees will be assigned to on-call status as needed on a weekly basis. Employees will be paid ~~one dollar (\$1.00)~~ two dollars (\$2.00) per regular week hour (~~\$1.50~~ \$2.25 per weekend hour and \$3.75 per holiday hour on holidays) while assigned to on-call and must have a pager or cell phone in their possession at all times. They must respond to a page within thirty (30) minutes. ~~The employees and the Union agree that all reasonable overtime assignments must be accepted.~~

When called out the employee shall be paid for a minimum of two (2) hours. All employees will receive compensatory time for actual time logged for telephone calls taken or made during on-call status.



Jamie Feuerhelm <jamie.feuerhelm@co.pierce.wi.us>

New form response

1 message

Steve Gustafson <demo@fnsmtg.addonsite.com>

Fri, Aug 23, 2019 at 12:07 PM

To: "Jamie.feuerhelm" <jamie.feuerhelm@co.pierce.wi.us>

Request for F & P Action has received a new response:

Meeting Date 2019-09-09

Agenda Item Discuss and/or take action to approve proposed 2020 Children Youth and Family on-call compensation changes, amend applicable personnel policy and forward to County Board for further consideration.

Requesting Agency Human Services

Background In February 2019, data on county on-call compensation was compared. Pierce's current system has been unchanged for more than 20 years. Comparison indicated Pierce is non-competitive and change is recommended. This item was previously reviewed with Admin and Finance at the Human Services 2020 budget meeting conducted 7/31/2019. At its 8/15/2019, meeting the Human Services Board discussed and took action to approve and forward the current request to Finance and Personnel and send draft personnel policy changes to Corp Counsel for review and resolution creation, if needed. The comparison chart and proposed applicable personnel policy changes are forwarded with this action request.

Staff Recommendation Approve proposed on-call compensation changes, amend applicable personnel policy and forward to county board.

Recommended Motion: (Motion by seconded by to approve and authorize) Moved by _____, seconded by _____, to approve Children Youth and Family on-call compensation changes to \$2.00 per weekday hour covered and \$2.25 per weekend hour covered and \$3.75 per holiday hour covered, and amend applicable personnel policy and forward to county board.

Requestor's email address ronald.schmidt@co.pierce.wi.us

Auto responded by Form Notifications SMTP add-on for Google Forms
Send mass emails from Sheets: Mail Merge SMTP

Article X. OVERTIME, COMPENSATORY TIME, AND OTHER...

...COMPENSATION B. Reporting and Other Call-Out Pay

... 2. b. Employees will be assigned to on-call status as needed on a weekly basis. Employees will be paid one dollar ~~(\$1.00)~~ \$2.00 per regular week hour ~~(\$1.50)~~ \$2.25 per weekend hour and \$3.75 per holiday hour-on-holidays while assigned to on-call and must have a pager or cell phone in their possession at all times. They must respond to a page within thirty (30) minutes. ~~The employees and the Union agree that all reasonable overtime assignments must be accepted.~~ When called out the employee shall be paid for a minimum of two (2) hours. All employees will receive compensatory time for actual time logged for telephone calls taken or made during on-call status.

CPS/Juvenile Justice On-call Comparison - 2/1/2019

	2794	2886	160	5840
County	Regular Hourly	Weekend Hourly	Holiday Hourly	Total Cost
Pierce	\$ 1.00	\$ 1.00	\$ 1.50	\$ 5,920.00
				\$ -
Chippewa	\$ 1.29	\$ 2.08	\$ 4.17	\$ 10,274.34
Clark	\$ 5.60	\$ 3.02	\$ 6.05	\$ 25,330.12
Dunn	\$ 1.60	\$ 1.60	\$ 1.60	\$ 9,344.00
Eau Claire	\$ 1.94	\$ 2.00	\$ 3.75	\$ 11,792.36
Pepin	\$ 2.08	\$ 2.08	\$ 2.08	\$ 12,147.20
Polk	\$ 2.00	\$ 2.00	\$ 3.75	\$ 11,960.00
Rusk	\$ 0.88	\$ 1.75	\$ 3.50	\$ 8,069.22
St. Croix	\$ 2.25	\$ 2.25	\$ 2.25	\$ 13,140.00
Trempealeau	\$ 2.00	\$ 2.50	\$ 2.50	\$ 13,203.00
Wood	\$ 1.61	\$ 1.89	\$ 1.89	\$ 10,255.28
Pierce Proposed	\$ 2.00	\$ 2.25	\$ 3.75	\$ 12,681.50
<u>Increase Needed</u>				\$ 6,761.50

Assumptions

Annual hours = (16 hours * 365) - weekend - holiday; 5840-2886-160 = 2794

Weekend = 55.5 hours * 52 weeks; Fri 4:30p to 12a - 7.5, Sat & Sun - 48; 2886 Annually

Holiday = 160 hours; 10 paid holidays per year ** may be different in other counties.*

6a.

Resolutions for Second Reading:

**Resolution 19-06 Continuance of
Pierce County Housing CDBG RLF
Program**

RESOLUTION NO. 19-06
CONTINUANCE OF PIERCE COUNTY
HOUSING CDBG RLF PROGRAM

WHEREAS, Federal monies are available under the Wisconsin Community Development Block Grant Housing Program, administered by the State of Wisconsin, Department of Administration, Division of Energy, Housing and Community Resources (DEHCR); and

WHEREAS, since approximately 2001 Pierce County has operated a Housing Program through the utilization of Community Development Block Grant (CDBG) funding for housing rehabilitation and homebuyer assistance; and

WHEREAS, CDBG housing funds are used to benefit low and moderate-income (LMI) households by expansion of affordable housing, elimination of housing conditions detrimental to public health, safety and welfare, conservation of existing housing stock, and provision of an opportunity for LMI renters to become homeowners; and

WHEREAS, CDBG housing funds are loaned to low to moderate-income (LMI) households, and to local landlords in exchange for an agreement to rent to LMI tenants at an affordable rate, and once CDBG loans are repaid they become part of CDBG housing revolving loan funds (RLF); and

WHEREAS, loans are due in full when title changes, when the home ceases to be the homeowner's primary residence or when the property is sold; and

WHEREAS, Pierce County's current Housing Program has existing loans in excess of \$900,000 and a current unloaned bank balance of less than \$50,000; and

WHEREAS, the State of Wisconsin, Department of Administration recently notified the County that the Federal Department of Housing and Urban Development (HUD) will be closely inspecting locally held CDBG RLF programs with a bank balance of less than \$50,000 and/or limited housing activity, and the County may want to consider discontinuing its housing program; and

WHEREAS, the Pierce County Housing Committee met on July 10, 2019 to consider the matter, and recommends that the County continue the CDBG housing program, as it benefits the residents of Pierce County; and

WHEREAS, the Finance and Personnel Committee, at its meeting on August 5, 2019 reviewed the matter and considered the recommendation of the Housing Committee, and recommends that the Board of Supervisors continue the CDBG RLF housing program.

NOW, THEREFORE BE IT RESOLVED, by the Pierce County Board of Supervisors that that Pierce County residents continue to benefit from the current CDBG RLF housing program, that Pierce County does not desire to discontinue the program and return the funds to the State, and consequently Pierce County shall continue the housing program at the present time.

Dated this 27th day of August, 2019.

Jeffrey A. Holst, Chair
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

Jamie Feuerhelm, County Clerk

Bradley D. Lawrence, Corp. Counsel



Adopted: _____



STATE OF WISCONSIN
DEPARTMENT OF ADMINISTRATION

Tony Evers, Governor
Joel Brennan, Secretary
Division Administrator

June 7, 2019

Mr. Jeff Holst, Chairperson
Pierce County
414 W. Main Street
PO Box 119
Ellsworth, WI 54011

Dear Chairperson Holst:

The Department of Housing and Urban Development (HUD) has an expectation that the CDBG RLF funds revolve every 12 months and the State of Wisconsin's CDBG staff has been informed that the HUD Office of the Inspector General is beginning to take a close look at locally held CDBG RLF programs.

The Division of Housing, Energy, and Community Resources (DEHCR) is reaching out to inform you of your option to discontinue your CDBG Housing RLF Program and return your funds to DEHCR. As of 3/31/19 your community has been identified as having a CDBG Housing RLF bank balance of less than \$50,000.00 and/or limited housing activity.

Your low-to-moderate income residents will have access to CDBG Housing funds through the regional program that serves your area.

What this means for you.

1. You will no longer be subject to reporting requirements of DEHCR
2. You will no longer process applications or administer new mortgages for the CDBG Housing RLF program

I am attaching information that you may find helpful in moving forward with your decision to discontinue your CDBG Housing RLF Program.

Should you decide to move forward with this process or would like more information please contact Tamra Fabian at 608-261-7747 or at tamra.fabian@wisconsin.gov.

Sincerely,

David J. Pawlisch, Bureau Director
Department of Administration
Division of Energy, Housing, and Community Resources

cc: Tamra Fabian, Grants Specialist-Advanced, DEHCR
Jamie R. Feuerhelm, Clerk, Pierce County
Bobbie Guest, Program Administrator, Cedar Corporation

Procedures for Discontinuing Grantee CDBG-Housing RLF Programs

The grantee will submit the following to the CDBG-Housing Revolving Loan Fund program manager for approval.

Formal Request

1. On official grantee letterhead, a letter expressing the grantee's desire to discontinue its participation in the program, signed by the grantee's chief elected official or their designated representative.
2. Minutes from a formal municipal or committee meeting expressing the approval of the grantee's termination of its participation in the program.
3. Enclosed with the request must be a fully updated and accurate, a) RLF Account Transactions Journal, b) current account bank statement, c) Project Loan Tracking Report /Loan Portfolio.

Upon approval by DOA/DEHCR personnel, the grantee will submit to the CDBG-Housing Revolving Loan Fund program manager.

Account Closure

1. A check for the entire balance of CDBG-Housing funds, accompanied by the latest checking account statement. Check must be made out to Wisconsin Department of Administration and mailed to 101 East Wilson Street, PO Box 7970, Madison, WI 53707.
2. Proof of CDBG-Housing RLF account closure.
3. Final Annual RLF Account Activity Report.

File Management

1. Administrative and individual project files must be maintained by the grantee.
2. Grantees will maintain ownership of mortgages currently held in their name.
3. Grantees must continue to accurately maintain their loan receivables/portfolios.
4. When a grantee receives client payments or payoffs, they will deposit these funds into their general account. Grantees may retain up to 15% of these payments and payoffs for actual administrative expenses of the CDBG Housing RLF program the remaining balance of these payments and payoffs must be submitted to DEHCR at least monthly.
5. Grantees will be responsible for satisfactions and subordination requests.
6. Grantees will provide a current mortgage receivable list to DEHCR when a payoff is received.

**MINUTES OF
PIERCE COUNTY
HOUSING COMMITTEE
Wednesday, July 10, 2019 @ 5:30 p.m.
Main Level – County Board Room of Courthouse**

1. CALL TO ORDER:

A quorum was established with roll call showing three Housing Committee members present:

Kathleen McCardle, Ruth Wood, Paula Lugar

Others: Lynn McIntyre – Cedar Corporation

Absent: Peggy Rother, Gale Gaard

The meeting was called to order at 5:55 p.m. in open session by Ruth Wood as both Peggy Rother (Chairperson) and Gale Gaard (Vice Chairperson) were absent.

2. DISCUSS & TAKE ACTION TO REVIEW STATE OF WISCONSIN DOA LETTER:

The committee discussed the letter issued by the Department of Administration regarding consideration of discontinuing the Pierce County CDBG Housing RLF program due to an available loan balance of less than \$50,000 or little activity. A motion was made by Lugar and seconded by McCardle to continue the CDBG housing program as it benefits the residents of Pierce County. Motion carried with all in favor.

3. NEXT MEETING DATE:

The next meeting is TBD when there are more housing applications to present to the housing committee.

4. ADJOURN:

Meeting adjourned at 6:10 p.m. by motion of McCardle seconded by Lugar. Motion carried with all in favor.

Bobbie Guest
Housing Program Administrator

Pierce County

Revolving Housing Notes Receivable

Loan #	Mortgage Date	Mortgage Amount	Deduct Unused Funds	Add New Loans	New Loans/ CO Date	Payoff	Date of Payoff	Balance
1	11/9/2001	\$12,747.00						\$12,747.00
2	2001	\$15,521.00						\$15,521.00
3	10/19/2001	\$20,767.00						\$20,767.00
5	2001	\$5,448.00						\$5,448.00
6	1/28/2002	\$13,833.97						\$13,833.97
7	10/22/2001	\$13,163.00	\$350.00					\$12,813.00
8	10/19/2001	\$14,529.00						\$14,529.00
9	11/23/2001	\$12,443.00	\$880.00					\$11,563.00
12	10/15/2001	\$12,013.00						\$12,013.00
13	11/9/2001	\$18,714.00						\$18,714.00
14	10/19/2001	\$11,898.00						\$11,898.00
19	2001	\$26,902.00						\$26,902.00
20	1/11/2002	\$14,013.00						\$14,013.00
23	12/7/2001	\$11,518.00						\$11,518.00
24	2001	\$14,558.00						\$14,558.00
29	11/23/2001	\$2,513.00		\$300.00	6/14/2002			\$2,813.00
30	11/23/2001	\$6,892.00						\$6,892.00
31	11/5/2001	\$13,688.00						\$13,688.00
33	10/22/2001	\$7,013.00						\$7,013.00
34	2001	\$10,013.00						\$10,013.00
37	1/28/2002	\$14,725.00						\$14,725.00
41	2/20/2004	\$23,387.00						\$23,387.00
45	12/14/2001	\$12,648.00						\$12,648.00
53	2002	\$13,013.00						\$13,013.00
57	3/1/2002	\$14,012.00						\$14,012.00
61	2002	\$10,057.00						\$10,057.00
63	2002	\$5,313.00						\$5,313.00
64	4/25/2003	\$3,080.00						\$3,080.00
68	8/15/2003	\$3,013.00						\$3,013.00
70	11/14/2003	\$11,349.00						\$11,349.00
71	12/5/2003	\$5,949.02						\$5,949.02
72	2004	\$952.85						\$952.85
78	4/13/2005	\$5,013.00	\$105.19					\$4,907.81

85	2/8/2011	\$4,952.00						\$4,952.00
86	11/23/2011	\$396.00						\$396.00
87	2012	\$9,090.00						\$9,090.00
88	2012	\$4,185.00						\$4,185.00
89	8/5/2013	\$1,484.00						\$1,484.00
90	1/18/2013	\$8,575.00	\$67.00					\$8,508.00
91	1/18/2013	\$29,990.00						\$29,990.00
92	1/18/2013	\$25,514.00						\$25,514.00
93	12/11/2013	\$29,992.00		\$3,190.00				\$33,182.00
94	1/18/2013	\$6,843.00		\$2,352.00	6/3/2013			\$9,195.00
95	5/3/2013	\$6,935.00		\$260.00	9/12/2014			\$7,195.00
96	5/3/2013	\$19,894.00		\$973.00	11/4/2013			\$20,867.00
97	8/5/2013	\$51,677.00						\$51,677.00
99	5/3/2013	\$13,977.00						\$13,977.00
100	5/24/2013	\$16,597.00						\$16,597.00
101	2013	\$16,866.00						\$16,866.00
102	5/23/2013	\$17,194.00						\$17,194.00
103	5/23/2013	\$15,602.00						\$15,602.00
104	2013	\$16,269.00						\$16,269.00
105	8/12/2013	\$15,602.00						\$15,602.00
106	2/10/2014	\$7,190.00	\$3,925.00					\$3,265.00
107	8/15/2013	\$15,490.00						\$15,490.00
110	10/31/2013	\$30,085.00						\$30,085.00
111	11/25/2013	\$26,329.00	\$669.00					\$25,660.00
112	1/27/2014	\$15,900.00						\$15,900.00
116	5/30/2014	\$16,130.00						\$16,130.00
117	5/30/2014	\$15,030.00						\$15,030.00
118	7/28/2015	\$7,136.00						\$7,136.00
119	9/30/2016	\$18,490.00	\$430.00					\$18,060.00
120	3/16/2017	\$10,461.00		\$2,322.00	11/14/2017			\$12,783.00
121	8/10/2017	\$28,405.00						\$28,405.00
122	11/14/2017	\$11,175.00						\$11,175.00
123	12/3/2018	\$14,559.00						\$14,559.00
124	2/4/2019	\$11,955.00						\$11,955.00
							TOTAL RECEIVABLES	\$923,638.65

UNPAID LANDLORD LOANS						Amount paid to date	Date of Payoff	Balance
108	2013	\$14,236.50				\$400.00	5/20/2019	\$13,836.50
						LANDLORD TOTAL RECEIVABLES		\$13,836.50
Uncollectibles								
16	2002	\$1,513.00	\$251.00					\$1,262.00
17	2002	\$2,763.00				\$2,002.98	3/24/2009	\$760.02
21		\$17,182.00						\$17,182.00
25	2001	\$11,984.00				\$11,960.00	01/08/2003	\$24.00
26		\$22,313.00						\$22,313.00
27		\$17,753.00						\$17,753.00
67		\$3,513.00				\$1,756.50	4/9/2013	\$1,756.50
79		\$2,024.00						\$2,024.00
						TOTAL UNCOLLECTIBLES:		\$63,074.52
LOANS PAID OFF								
10		\$6,830.00				\$6,830.00	05/07/2007	\$0.00
11		\$2,158.00				\$2,158.00	9/14/2012	\$0.00
16		\$2,513.00				\$2,513.00	06/22/2009	\$0.00
17		\$2,763.00				\$2,002.98	03/24/2009	\$760.02
18		\$12,013.00				\$12,013.00	11/22/2005	\$0.00
22		\$12,013.00				\$12,013.00	04/30/2004	\$0.00
25	2001	\$11,984.00				\$11,960.00	01/08/2003	\$24.00
32		\$12,812.00				\$12,812.00	06/21/2017	\$0.00
35		\$13,065.00				\$13,065.00	04/30/2004	\$0.00
35		\$13,065.00				\$13,065.00	04/30/2004	\$0.00
36		\$7,269.00	\$33.71			\$7,235.29		\$0.00
38		\$14,263.00				\$14,263.00	8/31/2018	\$0.00
39		\$9,402.00				\$9,402.00	10/21/2005	\$0.00
40		\$14,815.00	\$50.00			\$14,765.00		\$0.00
42		\$14,129.00				\$14,129.00	1/7/2005	\$0.00
43		\$10,463.00				\$10,463.00	7/11/2017	\$0.00
43		\$2,412.00				\$2,412.00	7/26/2011	\$0.00
44		\$7,463.00				\$7,463.00	9/30/2015	\$0.00
48		\$9,431.00				\$9,431.00	9/9/2014	\$0.00

52		\$7,381.00				\$7,381.00	08/23/2003	\$0.00
55		\$7,363.00	\$375.00			\$6,988.00	12/15/2012	\$0.00
58	3/1/2002	\$15,328.00				\$15,328.00	4/9/2019	\$0.00
59		\$4,420.00				\$4,420.00	9/9/2008	\$0.00
60		\$3,303.00				\$3,303.00	12/13/2002	\$0.00
62		\$2,363.00				\$2,363.00	12/18/2006	\$0.00
65		\$3,013.00				\$3,013.00	8/19/2013	\$0.00
66		\$3,013.00				\$3,013.00	09/23/2005	\$0.00
69		\$6,569.00	\$200.00			\$6,369.00	8/7/2017	\$0.00
73		\$10,610.60				\$10,610.60	04/03/2017	\$0.00
74		\$4,413.00				\$4,413.00	11/28/2011	\$0.00
75		\$5,013.00				\$5,013.00	10/01/2006	\$0.00
76		\$7,639.00				\$7,639.00	01/21/2008	\$0.00
77	12/7/2004	\$6,013.00	\$1,405.00	\$6,013.00	4/13/2005	\$10,621.00	04/15/2019	\$0.00
80		\$3,647.89				\$3,647.89	8/27/2007	\$0.00
81		\$22,456.00				\$22,456.00	8/29/2016	\$0.00
83		\$3,367.14				\$3,367.14	12/15/2012	\$0.00
84		\$2,845.00				\$2,845.00	9/30/2015	\$0.00
98		\$14,960.00		\$5,435.00		\$20,395.00	9/23/2015	\$0.00
108		\$26,157.00		\$2,316.00		\$14,236.50	3/1/2017	\$14,236.50
109		\$0.00	homeowner rescinded on loan			\$0.00		\$0.00
113		\$3,331.00	\$80.00			\$3,251.00	9/30/2015	\$0.00
114		\$6,400.00				\$6,400.00	8/15/2017	\$0.00
115		\$0.00	homeowner rescinded on loan			\$0.00		\$0.00
		\$4,803.00				\$4,803.00	5/1/2017	\$0.00
				TOTAL LOANS PAID OFF:		\$349,871.40		

6b.

Resolutions for Second Reading:

**Resolution 19-07 Amend Personnel
Policy to Increase Pay for Temporary
Highway Foremen & Equipment
Operators**

RESOLUTION NO. 19-07
AMEND PERSONNEL POLICY TO INCREASE PAY
FOR TEMPORARY HIGHWAY FOREMEN AND EQUIPMENT OPERATORS

WHEREAS, §4-21 of the Pierce County Code addresses amendments to the Pierce County Personnel Policy as follows:

“The Pierce County Personnel Code shall be maintained under the guidance, direction and policymaking supervision of the Finance and Personnel Committee, which shall have the authority to amend the code from time to time, to conform its provisions with current personnel policies as devised by the Board and Finance and Personnel Committee, collective bargaining agreements and other contracts. Amendment to the Pierce County Code shall require approval of the Board.”; and

WHEREAS, the Personnel Policy further states in Article III, Section B, that the County Board shall authorize, by resolution, any amendments to the Personnel Policy; and

WHEREAS, the purpose of a code of personnel policies and procedures, as set forth in Article I, Section A of the Personnel Policy, is to create a guide for the effective administration of both supervisory and non-supervisory staff, with the goal of advancing understanding between the County and its employees; and

WHEREAS, the County desires to provide adequate additional compensation to a highway worker who is filling in for a Highway Foreman as well as highway workers who are operating equipment above their current classification; and

WHEREAS, the Finance and Personnel Committee, at its meeting on August 5, 2019, reviewed the proposed policy revisions and recommended that the County Board amend the Personnel Policy as set forth in the attached Exhibit A.

NOW THEREFORE, BE IT RESOLVED, that the Pierce County Board of Supervisors hereby amends the Pierce County Personnel Policy as recommended by the Finance and Personnel Committee, set forth in the attached Exhibit A.

Dated this 27th day of August 2019.

Jeffrey A. Holst, Chair
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

Jamie Feuerhelm, County Clerk

Bradley D. Lawrence, Corp. Counsel

Adopted: _____

Exhibit A

Article X. OVERTIME, COMPENSATORY TIME, AND OTHER COMPENSATION

- A. For payroll purposes, the work week shall run from Sunday through Saturday. Under the provisions of the Fair Labor Standards Act (FLSA) as applied to public employees, overtime and/or compensatory time may be accrued by employees in the non-exempt status. All nonexempt employees are eligible for overtime and/or compensatory time for any time worked in excess of 40 hours in a week. Paid time off shall not be considered hours worked for purposes of computing overtime. Holiday hours shall be considered hours worked for purposes of computing overtime. Employees who are scheduled or called in to work on a holiday shall be paid one and one-half (1 ½) times their regular rate of pay for all hours worked on the holiday. A non-exempt employee accrues one and one half (1 1/2) times his/her regular rate of pay or is granted compensatory time at one and one half (1 1/2) times his/her regular hours for all time worked in excess of forty (40) hours in a work week. Overtime work requires the prior-approval of the employee's supervisor. Employees may request compensatory time in lieu of overtime. County departments may choose to limit the compensatory time accrual and pay out one and one-half (1 ½) times the straight rate. If approved, employees may accrue up to a maximum of forty (40) hours on the basis of one and one-half hours of compensatory time for each hour of overtime worked. The schedule of the use of compensatory time should be subject to the approval of the employee's supervisor. Compensatory time not used during the year shall be paid out on the last payroll of the year and cannot be carried over from year-to-year.

Highway employees who are compensated at a higher rate during the winter months and a lower rate during the summer months are not eligible to accrue compensatory time during the months at the lower rate. (Any hours worked in excess of 40 in a week shall be paid out as overtime.) However, these highway employees may use previously accrued compensatory time in the summer months but it shall be used at the summer rate of pay.

Law enforcement personnel are subject to special provisions under FLSA.

Employees determined to be exempt under the executive, administrative, or professional status provisions of the FLSA are not eligible for overtime/compensatory time. They do not accrue work hours beyond the regular workweek in anticipation of additional compensation or leave time. Exempt employees are expected to work whatever hours are necessary beyond the regular workweek to assure that a complete and adequate job is done. However, Department Heads may use discretion in granting time-off to exempt employees in recognition of their work efforts. Extraordinary situations are referred to the Finance and Personnel Committee for review.

Department Heads are required to maintain auditable records on compensatory time. No compensatory time may be earned during a working day. Work outside the normal workday requires prior approval for non-exempt employees. Compensatory time cannot be used beyond five (5) consecutive days at a time.

B. Reporting and Other Call-Out Pay

1. Call-in/reporting time pay: In the event any employee reports or is called in to work and is sent home, he/she shall receive a minimum of two (2) hours pay. In the event an employee is called back to work outside their regular work day, the employee shall be eligible to receive a minimum of two (2) hours pay. If an employee is called back to work on a day in which reporting time pay was already received, he/she shall again be eligible to receive a minimum of two (2) hours pay.
2. Employees in classifications of Mental Health Therapist I or II; CSP Clinical Coordinator; Lead Social Worker; Social Worker I, II or III, AODA Counselor I, II or III, Drug Court Coordinator and Human Services Worker shall be compensated as follows:
 - a. Employees may be on call-out status at the request of the Director. Employees in positions that are not classified as 40-hour per week who are called out during other than working hours shall receive pay at the straight time rate of hours between thirty-five (35) and forty (40) hours per week and pay at time and one-half (1 ½) for hours worked in excess of forty (40) hours per week.
 - b. Employees will be assigned to on-call status as needed on a weekly basis. Employees will be paid one dollar (\$1.00) per hour (\$1.50 per hour on holidays) while assigned to on-call and must have a pager in their possession at all times. They must respond to a page within thirty (30) minutes. The employees and the Union agree that all reasonable overtime assignments must be accepted.

When called out the employee shall be paid for a minimum of two (2) hours. All employees will receive compensatory time for actual time logged for telephone calls taken or made during on-call status.
3. On Call. Home Care RN's and LPN's may be assigned on-call duty. They shall be reimbursed as follows:
 - a. RN's and LPN's shall receive \$10 per day plus pay for time worked on non-holiday Fridays, Mondays, Tuesdays, Wednesdays, and Thursdays after 5:00 p.m. and before 8:00 a.m. for each day with scheduled visits.

When no scheduled visits are made, on-call RN's and LPN's shall not receive the \$10 stipend.

- b. RN's and LPN's will receive one and a half (1.5) hours plus pay for time worked on Saturdays, Sundays, and Pierce County approved holidays for each day with scheduled visits. When no scheduled visits are made, on-call RN's and LPN's will receive one (1) hour pay on Saturdays, Sundays, and Pierce County approved holidays.
- c. Scheduled LPN's and HHA's are not on-call pay eligible.

C. Additional Compensation

1. Highway

- a. When filling in for a Highway Foreman, workers shall receive ~~the greater of the hourly wage on Grade J Step 6 of the current pay grid or an~~ additional \$2.00 per hour on top of their current rate of pay for hours worked that day. The employee must serve as the Foreman for the full shift in order to receive the additional compensation for that day.
- b. When operating equipment above their current classification, Highway workers will receive ~~the hourly wage one step above their current step on the same grade for hours worked that day. If the worker is at Step 11, they will move to Step 8 one grade above their current grade~~ an additional \$0.75 per hour on top of their current rate of pay for hours worked that day. The worker must operate the higher classed equipment for at least 4 hours during that work day in order to receive the premium pay.
- c. This section is retroactive to January 1, 2015.

- 2. Sheriff's Department. Dispatchers shall receive an additional \$1.00 per hour for time spent training new employees during their assigned field training hours.



Jamie Feuerhelm <jamie.feuerhelm@co.pierce.wi.us>

New form response

Steve Gustafson <demo@fnsmtplib.addonsite.com>

Thu, Jul 25, 2019 at 2:01 PM

To: "Jamie Feuerhelm" <jamie.feuerhelm@co.pierce.wi.us>

Request for F & P Action has received a new response:

Meeting Date 2019-08-05

Agenda Item Discuss and take action on changes to the Personnel Policy, article X

Requesting Agency Highway

Background The Highway Department has 5 foremen, 1 each for the following: shop, grading crew, crushing crew, bridge crew and paving crew. When a signed foreman is absent a temporary foreman is assigned from the respective area to maintain the production, safety and efficiency of the crew. When the Department was placed on the grid in 2014 language was created for the Personnel Policy that places the Temporary Foreman at the pay of J6. While this was adequate the first few years of the grid, it is no longer effective compensation for the expectations placed on the temporary foreman, as many are high enough on the I grade that J6 will soon be a reduction in wage (at this point the staff member would simply earn their current I wage for significantly more responsibility for that day). A recommended dollar amount for full-day Temporary Foreman is \$2.00 per hour, regardless of current wage. Please consider that crews with average personnel and equipment operate at an average of \$480 per hour, which is the extension of spending \$2.00 every 15 seconds. Additionally the Department compensates those running equipment above their current grade by moving them up 1 step on the grid. This is not a consistent number and also is not sufficient compensation given the expectations that the machine be run safely and efficiently. A recommended dollar amount for a minimum of 4 hours operating above current class is \$0.75, regardless of current wage.

Staff Recommendation Change the language in Article X C 1 a. and b. as presented in attachment. These changes would go into effect immediately upon approval of full board.

Recommended Motion: (Motion by seconded by to approve and authorize) Motion by _____ Second by _____ to change the language in Article X C 1 a. and b. as presented in attachment and move to full board for approval.

Requestor's email address chad.johnson@co.pierce.wi.us

Auto responded by Form Notifications SMTP add-on for Google Forms

Send mass emails from Sheets: Mail Merge SMTP

New

C. Additional Compensation

1. Highway

a. When filling in for a Highway Foreman, workers shall receive an additional \$2.00 per hour on top of their current rate of pay for hours worked that day. The employee must serve as the Foreman for the full shift in order to receive the additional compensation for that day.

b. When operating equipment above their current classification, Highway workers shall receive an additional \$0.75 per hour on top of their current rate of pay for hours worked that day. The worker must operate the higher classed equipment for at least 4 hours during that work day in order to receive the premium pay.

Existing

C. Additional Compensation

1. Highway

a. When filling in for a Highway Foreman, workers shall receive the greater of the hourly wage on Grade J Step 6 of the current pay grid or their 53 current rate of pay for hours worked that day. The employee must serve as the Foreman for the full shift in order to receive the additional compensation for that day.

b. When operating equipment above their current classification, Highway workers will receive the hourly wage one step above their current step on the same grade for hours worked that day. If the worker is at Step 11, they will move to Step 8 one grade above their current grade. The worker must operate the higher classed equipment for at least 4 hours during that work day in order to receive the premium pay.

6c.

Resolutions for Second Reading:

Resolution 19-08 Transfer Funds from General Fund to Highway Dept. to Purchase Quarry Property in the Towns of El Paso & Salem

**(This Resolution is a substitute for the resolution
previously approved by the Finance & Personnel
Committee – Due to a change in the closing date.)**

SUBSTITUTE RESOLUTION NO. 19-08
TRANSFER FUNDS FROM GENERAL FUND TO HIGHWAY DEPARTMENT TO
PURCHASE QUARRY PROPERTY IN THE TOWNS OF EL PASO AND SALEM

WHEREAS, in order to meet the Highway Department needs for building, repairing and maintaining county roads, bridges, and other construction projects the Highway Department currently leases quarry property of 70 acres in the Towns of El Paso and Salem from Greg Bisel (W4420 U.S. Highway 10), and has for many years; and

WHEREAS, the current fifteen (15) year lease started in October 2008 and will terminate in October 2023 unless extended by mutual agreement of the parties; and

WHEREAS, the Highway department has a continuing need for materials from this quarry and the quarry has a viable lifespan to provide needed materials for the foreseeable future; and

WHEREAS, the County has duly considered the needs of the Highway Department in building, repairing and maintaining county roads, bridges, and other construction projects and determined that owning the quarry property would be beneficial to the County and its taxpayers; and

WHEREAS, the current owner expressed an interest in selling his property, totaling approximately 150 acres, and the County and current owner have an agreement for the County to purchase the property for the sum of \$1,070,000.00; and

WHEREAS, the Highway Department budget currently contains approximately \$200,000 available to apply to the purchase of the quarry property, and therefore it is necessary to obtain the remaining funds from non-Highway Department funds currently in the undesignated General Fund in order to complete the purchase; and

WHEREAS, pursuant to Sec. 83.07 Wis. Stats. and Sec. 4-21(J) of the Pierce County Code, authorization to purchase the property rests with the Highway and Finance & Personnel Committees; and

WHEREAS, pursuant to Sec. 65.90(5), Wis. Stats., the County Board is required to authorize transfers of funds in excess of 10% of the department budget, or if the transfer is requested from the General Fund rather than the Contingency Fund; further said authorization requires a two-thirds vote of the entire membership of the governing body; and

WHEREAS, the Highway Committee and the Finance & Personnel Committee considered this matter at their meetings on July 18, 2019, and August 5, 2019 respectively, and recommend that

the County Board approve the transfer of Funds from the undesignated General Fund to complete the quarry property purchase.

NOW, THEREFORE BE IT RESOLVED, by the Pierce County Board of Supervisors that it hereby approves and authorizes the transfer of funds from the undesignated General Fund into the 2020 Highway Department budget in the amount necessary, not to exceed \$870,000 for the purchase of the Bisel property as set forth herein.

Dated this 27th day of August, 2019.

Jeffrey A. Holst, Chair
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

Jamie Feuerhelm, County Clerk

Bradley D. Lawrence, Corp. Counsel

BDL

Adopted: _____